

Fire District No. 3

TOWNSHIP OF HANOVER, COUNTY OF MORRIS
NEW JERSEY

OCTOBER 16, 2025

RESOLUTION DESIGNATING RECORDS CUSTODIAN

RESOLUTION 25-10-16-104

WHEREAS, N.J.S.A. 47:1A-1.1 requires that a governmental agency employs a custodian of government records, and

WHEREAS, the Board of Fire Commissioners, Fire District No. 3, Township of Hanover, County of Morris must appoint a successor custodian of records to handle matters relevant to the Open Public Records Act (OPRA), and the Department of Treasury records retention schedule.

NOW, THEREFORE be it RESOLVED by the Commissioners of Fire District No. 3, in the Township of Hanover, County of Morris:

- (1) Administrator James E. Hark, Jr. is hereby designated as custodian of records as above referenced.
- (2) Administrator Hark shall act in compliance with applicable records codes and law.

It is hereby certified that this resolution is adopted by the Board of Fire Commissioners on this the 16th day of **October, 2025**.

Robert Gallagher, Secretary

Fire District No. 3

TOWNSHIP OF HANOVER, COUNTY OF MORRIS

Certification

I, **Robert Gallagher**, **Secretary** of the Board of Fire Commissioners of Fire District No. 3, Township of Hanover, County of Morris, State of New Jersey, hereby certify that the Commissioners at a meeting held on the **16th** day of **October, 2025** duly adopted the attached resolution;

25-10-16-104 RESOLUTION APPOINTING RECORDS CUSTODIAN

This resolution was introduced by Commissioner:

X DeSimone ☐ **Dugan, Sr.** ☐ **Gallagher** ☐ **Harrington** ☐ **Keyser**

and was seconded by Commissioner

☐ **DeSimone** ☐ **Dugan, Sr.** ☐ **Gallagher** **X Harrington** ☐ **Keyser**

Record of the Vote

	DeSimone	Dugan, Sr.	Gallagher	Harrington	Keyser
Yes	X	X	X	X	X
No					
Abstain					
Absent					

Robert Gallagher, Secretary